



Heather King, Head of School Rachel Merrill, Principal

Mission *“Providing a rigorous college preparatory curriculum and well-rounded arts education to enrich the lives of our students.”*

Vision *“Nurturing the next generation of leaders to become invaluable citizens at the heart of Maine’s cultural, economic and social well-being.”*

BOARD OF DIRECTORS MEETING

January 2, 2024 - 5:00 PM

AGENDA

**Approved February 6,
2024**

Google Meets: <https://meet.google.com/vtf-ubnq-yxg?hs=122&authuser=0>

Directors present: Sherry Gilbert, Andrew Landry, Linda Warner, Janna Townsend, Mitchell Thomas, Timothy Rector, Heather King

Directors absent: None

Staff: Jill Alves, Jasen Richardson, Rachel Merrill

Public: Liza Conry, Kyle Cole

1. Call to Order / Declaration of a Quorum Sherry Gilbert called the meeting to order and declared a quorum at 5:00pm.

2. Approval of Minutes 12/4/23

Motion by Linda Warner, seconded by Janna Townsend, to approve December's minutes. Unanimous.

3. Public Comment - Liza Conry stated that she is working on the formalities involved in coordinating a parent group. Board members offered their support.

4. Administrative Report - Ms. Gilbert shared that she appreciates the details in the report.

5. Operations Director Report - Cory King shared detailed information about specific cabinet heaters in the building. Mr. King also shared a quote for LED exterior lighting in the approximate range of \$3000.

6. Committee Reports

a. Tim Rector - Chair, Finance Committee - Mr. Rector reported on work being done by the committee.

b. Janna Townsend - Chair, Academic Excellence - Ms. Townsend reported on work being done by the committee.

c. Drew Landry - Chair, Governance - Did not meet.

d. Linda Warner - Chair, Development - Ms. Warner reported on work being done by the committee.

7. Additions/Adjustments by Chair/Directors - Ms. Gilbert added graduation details to the agenda.

8. Old Business - None

9. New Business

a. Kyle Cole Auditor Review of Fy23 Audit - Mr. Cole presented audited financial statements for MeAA, highlighting the opinion and basis for opinion. MeAA received the highest opinion that can be given.

b. Graduation is going to be on Sunday, June 2, 2024 at the Augusta Civic Center.

- c. Charter Commission meeting update - Sherry Gilbert, Linda Warner, and Heather King attended the meeting. Maine Arts Academy was noted for their performances in the community and Mrs. King was commended for obtaining the large space at the Augusta Civic Center. Mrs. King mentioned chronic absenteeism and its relationship to picking students up at their homes. In contrast to traditional public schools, MeAA's students are required to obtain transportation to a bus stop.
- d. Emergency shelter discussion - Board members expressed a consensus to the Head of School to investigate the possibility of establishing the school building as an emergency shelter.
- e. Charter Commission workshop update - Ms. Gilbert, Ms. Townsend, Mrs. Warner, and Mrs. King joined the training, held on December 11, 2023.
- f. Executive Session Title 1, Chapter 13, Sub-chapter 1, Freedom of Access, 405, 6A.1:
Individual's right to privacy

Motion by Andrew Landry, seconded by Linda Warner, to enter Executive Session pursuant to Maine Revised Statutes Title 1, Section 405 (6)(A)(1), because the discussion "could be reasonably expected to cause damage ... the individual's right to privacy would be violated." Executive session started at 6:01 pm. Executive session concluded at 6:18 pm. No votes or other formal actions were taken during the Executive Session.

Motion by Ms. Townsend, seconded by Mr. Rector, to appoint Mr. Landry to serve as Board Treasurer and Board Secretary. Unanimous.

10. Announcements & Upcoming Events / Meetings

- a. Governance Meeting: TBA, 5:00 pm
- b. Development Committee: January 23, 2024, 4:00 pm
- c. Academic Excellence: February 13, 2024, 4:00 pm
- d. Finance Committee January 24, 2024, 5:00 pm
- F. Maine Alliance of Public Charter Schools - TBA

11. Next Board Meeting: Monday, February 5, 2024 - 5:00 pm

12. Adjournment

Motion by Linda Warner to adjourn. Meeting adjourned at 6:19 pm.