

**Minutes MEAA Board of Directors**

**Date: March 6, 2019**

**APPROVED: MAY 1, 2019**

**Directors present:** Jana Townsend, Sherry Gilbert, Carl Steidel, Jeff Desrosiers, Deb Levenseller, Michael Thorne, Jessica Crowell

**Directors Absent:** Julie Richard

**Staff:** Deborah Emery, Superintendent; Diane Manter, Office Manager; Melissa Hurley, Business Administrative Assistant

**Public:**

**Call to Order – Carl Steidel at 5:12 pm**

**1) Adjustments to Agenda:** Marijuana Policy added

**2.) Approval of Minutes :** MOTION: To approve February 20th minutes made by Sherry Gilbert. 2nd by Deb Levenseller VOTE: 6-0

**4) Review/Approve Financial Reports and Finance Committee Updates** Presented by Melissa Hurley  
MOTION: To accept and approve January financials made by Sherry Gilbert. 2nd by Jeff Desrosiers VOTE 6-0

**5) Approval of policies/ plans:** Presented by Deborah Emery

**Administering Medication (including Medical Marijuana)** Brief discussion regarding the addition of the Medical Marijuana. MOTION: to approve made by Jeff Desrosiers. 2nd by Deb Levenseller VOTE: 6-0

**Tobacco Free School** This policy is recommended by the Capital Area Community Health. The policy includes vaping. MOTION: to approve as amended made by Deb Levenseller. 2nd by Jeff Desrosiers. VOTE: 6-0

**Student Enrollment** Deborah reported that AYUSA (American Youth in USA) would like to partner with MEAA to place international students here for the upcoming school year. With that being said, Deborah proposed changing date within the policy to June 1st rather than 30 days prior to the start of school. MOTION to approve the policy as amended was made by Jeff Desrosiers. 2nd by Deb Levenseller. VOTE 6-0

**Junior/Senior Privilege**

MOTION: to approve made by Sherry Gilbert. 2nd by Jeff Desrosiers. VOTE 6-0

**Concussion** This is a state mandated policy, which has been edited to fit MEAA rather than athletics. MOTION: to approve made by Jana Townsend. 2nd by Jeff Desrosiers. VOTE: 6-0

**6) Committee Reports:**

a) Academic Excellence Committee- cancelled

b) Governance Committee

**Policies**

**Committee Meeting Schedule** No change to Academic and Financial Committee meetings, Governance to meet every other month or as needed, Fundraising & Marketing to meet every other month.

c) Fundraising, Development/Marketing - cancelled

**7) Head of School Report-** No reports due to 2/20/19 meeting **(5 min)**

**8) Principal's Report:-** No reports due to 2/20/19 meeting **(5 min)**

**9) Old Business-** **(20 min)**

Lease - Jana Townsend stated that at next year's negotiations a long term (3-5 year) lease will be considered. MOTION to approve the lease as presented was made by Sherry Gilbert. 2nd by Deb Levenseller. VOTE 7-0

RFP Update- Waterville Location - Deborah spoke to the representative and reported that the conclusion was that when financials improved we would keep their location in mind.  
Hallowell - Middle School Expansion Plan - Deborah is working on the plan and is going to meet with the Charter Commission privately. The Board asked Deborah to go ahead with the plan and then meet with Matt at Stevens Point regarding the property. Sherry Gilbert expressed concern over transportation to / from a remote location. Deborah reported that we will be purchasing vans with the grant.

**10) New Business-**

**11) Announcements-**

**12) Next Board Meeting - April 3, 2019**

**13) Adjourn-** MOTION to adjourn made by Sherry Gilbert. 2nd by Jeff Desrosiers. VOTE 7-0