Minutes MEAA Board of Directors  
Date: March 6, 2019  
APPROVED: MAY 1, 2019

Directors present:  Jana Townsend, Sherry Gilbert, Carl Steidel, Jeff Desrosiers, Deb Levenseller, Michael Thorne, Jessica Crowell

Directors Absent:  Julie Richard

Staff:  Deborah Emery, Superintendent; Diane Manter, Office Manager; Melissa Hurley, Business Administrative Assistant

Public:

Call to Order – Carl Steidel at 5:12 pm

1) Adjustments to Agenda:  Marijuana Policy added

2.) Approval of Minutes :  
MOTION:  To approve February 20th minutes made by Sherry Gilbert.  2nd by Deb Levenseller  VOTE:  6-0

4) Review/Approve Financial Reports and Finance Committee Updates  Presented by Melissa Hurley
MOTION:  To accept and approve January financials made by Sherry Gilbert.  2nd by Jeff Desrosiers  VOTE 6-0

5) Approval of policies/ plans:  
Administering Medication (including Medical Marijuana)  Brief discussion regarding the addition of the Medical Marijuana.  MOTION:  to approve made by Jeff Desrosiers.  2nd by Deb Levenseller  VOTE:  6-0

Tobacco Free School  This policy is recommended by the Capital Area Community Health.  The policy includes vaping.  MOTION: to approve as amended made by Deb Levenseller.  2nd by Jeff Desrosiers.  VOTE:  6-0

Student Enrollment  Deborah reported that AYUSA (American Youth in USA) would like to partner with MEAA to place international students here for the upcoming school year.  With that being said, Deborah proposed changing date within the policy to June 1st rather than 30 days prior to the start of school.  
MOTION to approve the policy as amended was made by Jeff Desrosiers.  2nd by Deb Levenseller.  VOTE 6-0

Junior/Senior Privilege  
MOTION:  to approve made by Sherry Gilbert.  2nd by Jeff Desrosiers.  VOTE 6-0

Concussion  This is a state mandated policy, which has been edited to fit MEAA rather than athletics.  
MOTION:  to approve made by Jana Townsend.  2nd by Jeff Desrosiers.  VOTE:  6-0

6) Committee Reports:

a) Academic Excellence Committee- cancelled

b) Governance Committee

Policies

Committee Meeting Schedule  No change to Academic and Financial Committee meetings, Governance to meet every other month or as needed, Fundraising & Marketing to meet every other month.

c) Fundraising, Development/Marketing - cancelled

7) Head of School Report-  No reports due to 2/20/19 meeting (5 min)

8) Principal’s Report:-  No reports due to 2/20/19 meeting (5 min)

9) Old Business- (20 min)
Lease - Jana Townsend stated that at next year’s negotiations a long term (3-5 year) lease will be considered. MOTION to approve the lease as presented was made by Sherry Gilbert. 2nd by Deb Levenseller. VOTE 7-0

RFP Update- Waterville Location - Deborah spoke to the representative and reported that the conclusion was that when financials improved we would keep their location in mind.

Hallowell - Middle School Expansion Plan - Deborah is working on the plan and is going to meet with the Charter Commission privately. The Board asked Deborah to go ahead with the plan and then meet with Matt at Stevens Point regarding the property. Sherry Gilbert expressed concern over transportation to/from a remote location. Deborah reported that we will be purchasing vans with the grant.

10) New Business-

11) Announcements-

12) Next Board Meeting - April 3, 2019

13) Adjourn- MOTION to adjourn made by Sherry Gilbert. 2nd by Jeff Desrosiers. VOTE 7-0