



**Protection of Pupil Rights
Annual Notice to Parents**

Maine Arts Academy recognizes that student privacy is an important concern of parents and wishes to ensure that student privacy is protected pursuant to the Protection of Pupil Rights Amendment (PPRA). PPRA affords parents and students age eighteen (18) or older (“eligible students”) certain rights regarding this school district’s conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. If the survey is funded in whole or in part by a program of the U.S. Department of Education we must have your consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”):

1. Political affiliations or beliefs of the student or student’s parent
2. Mental and/or psychological problems of the student or student’s family
3. Sex behavior and/or attitudes
4. Illegal, anti-social, self-incriminating, or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged or analogous relationships, such as those of lawyers, doctors, or minister
7. Religious practices, affiliations, or beliefs of the student or parents
8. Income, other than as required by law to determine program eligibility for participation in a program or for receiving financial assistance under such program.

You must receive notice and have an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding
2. Any non-emergency, in-depth physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing, or to sell, or otherwise distribute the information to others.

You have the right to inspect, upon request and before administration or use

1. Protected information surveys of student
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
3. Instructional material used as part of the educational curriculum.

Maine Arts Academy has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to and recognizing the importance of protecting student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Maine Arts Academy will notify parents of this policy annually, at the start of each school year, and after any substantive changes. Maine Arts Academy will also directly notify through the school district website, dates of specific surveys and activities and parents will be provided an opportunity to opt his or her child out of participation of the specific activity or survey. Parents will also be provided an opportunity to review any pertinent surveys.

Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution
- Administration of any protected information survey not funded in whole or in part by United States Department of Education
- Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605