



BOARD OF DIRECTORS MEETING
June 27, 2022 Approved August 3, 2022
5:00 pm

Directors present: Sherry Gilbert, Tim Rector, Linda Warner, Dick Durost, Janna Townsend, Drew Landry

Directors absent: Maggie Allen

Staff: Heather King, Jill Alves, Rachel Merrill

Public: No members of the public present.

AGENDA

1. Call to Order / Declaration of a Quorum Sherry Gilbert called the meeting to order at 5:00pm.
2. Public Comment N/A
3. Approval of Minutes - June 1, 2022 Dick Durost moved to approve the June minutes. Janna Townsend seconded the motion. Passed unanimously.
4. Administrative Report N/A
5. Committee Reports N/A (No committees met within this time frame.)
 - a. Finance Committee
 - b. Academic Excellence Committee
 - c. Governance Committee
 - d. Fundraising, Development/Marketing Committee
6. Additions/Adjustments by Chair/Directors
Sherry Gilbert adjusted the agenda to include a discussion regarding review of finance contract. Heather King provided a summary of the contract for Jill Alves. \$29,000 with \$2,500/year for cash in lieu. Jill is contracted to work 2 days/week for Maine Arts Academy. Aaron's contract is hourly. Discussion regarding Rachel Merrill's contract; Drew Landry reviewed and Heather King made adjustments and returned the contract to Drew.
Tim would like to discuss moving part of the \$500,000 into

savings. 7. Old Business

a. Second Reading Remote Meeting Policy

Janna Townsend moved to accept the remote meeting policy. Drew Landry seconded the motion. The remote meeting policy was passed unanimously.

8. New Business

a. Charter Commission Meeting update

CRCS and MEANS both received their 5-year renewals. The MSCC passed their proposed performance framework 5-1. The MSCC is going to create their own remote policy for committees. Jeremy Jones requested better benefits for the four MSCC employees, who are not State of Maine employees. Fern Desjardins supports a fund for challenge grants. They approved their budget. Things are going well in Harpswell. Unenrollment from charter schools has increased from years' past.

b. Board evaluation update

Sherry moved this item to executive session.

c. Update on the president's meeting

Merrill Auditorium was a beautiful venue for graduation, holding 2000 guests. Bylaws of the other 9 charter schools were discussed and are similar to Maine Arts Academy's. Board sizes and committees are similar to other charter schools. Board retreats are supposed to be made available to the general public. All Board members will need to access Epicenter; Board will be reviewed in performance framework in the future.

d. Dean of Students (vote on name again)

Formerly *student support specialist*, Dick Durost moved to accept the new title of "Dean of Students." Linda Warner seconded the motion. The motion passed unanimously.

e. Capital Improvement Plan

This plan is required by the Charter Commission. Heather King must certify that it has been approved by the Board. The original capital improvement plan was written in 2020. Tim Rector moved to accept the plan as written. Dick Durost seconded the motion, which passed unanimously.

9. Announcements & Upcoming Events / Meetings

a. Governance Meeting September 6 5:00 pm

b. Fundraising/Marketing September 6, 4:00 pm

c. Academic Excellence Tuesday August 16, 2022 4:00 pm

d. Finance July 27, 2022 4:00 pm

10. Next Board Meeting August 3, 2022

11. Executive Session #1

a. Title 1, Chapter 13, Sub-chapter 1, Freedom of Access, 405, 6C. discussion of use of real property- ad hoc committee

Linda Warner moved to go into executive session. Dick Durost seconded the motion, which was passed unanimously. Executive session began at 5:39. Drew Landry moved to leave executive session. Dick Durost seconded the motion, which passed unanimously; executive session ended at 6:17pm.

No action Taken

b. Executive Session #2: title 1, Chapter 13, Sub-chapter 1, Freedom of Access, 405, 6A.1: Individual's right to privacy

Dick Durost moved and Drew Landry seconded to enter Executive Session/ unanimous vote yes

6:19pm entered Executive Session

Dick Durost moved and Tim Rector seconded to exit Executive Session/ unanimous vote yes

6:45pm exited Executive Session

No action Taken

12. Adjournment

Motion to adjourn the meeting Tim Rector

Meeting was adjourned at 6:45pm

Respectfully submitted,
Rachel Merrill, Recorder
Linda Warner, Secretary