



Heather King, Head of School

Rachel Merrill, Principal

***Mission "Providing a rigorous college preparatory curriculum and well rounded arts education to enrich the lives of our students."***

***Vision "Nurturing the next generation of leaders to become invaluable citizens at the heart of Maine's cultural, economic and social well being."***

## **BOARD OF DIRECTORS MEETING MINUTES**

**September 7, 2022**

**5:00 PM**

### **AGENDA**

Join Meeting via Zoom at:

<https://networkmaine.zoom.us/j/88384678668?pwd=Q1FUZmdGd1FyZTRmbk91Ujl4ZUQ4QT09>

***Closed Caption Provided if needed. Please let us know 48 hours in advance if this is necessary***

**Directors present:** Drew Landry, Dick Durost, Janna Townsend, Linda Warner, Sherry Gilbert, Tim Rector

**Directors absent:** None

**Staff:** Heather King, Rachel Merrill, Jill Alves

**Public:** None

### **AGENDA**

**1. Call to Order / Declaration of a Quorum** Sherry Gilbert called the meeting to order at

5:00pm. All directors present; Linda Warner and Drew Landry attended via zoom.

**2. Public Comment** None

**3. Approval of Minutes - August 3, 2022**

**Motion** by Janna Townsend, seconded by Dick Durost to accept the August 3, 2022 minutes. Unanimous vote. Motion passed.

**4. Administrative Report** Heather King commented that the school is off to a very positive start.

#### **5. Committee Reports**

**a.** Finance Committee - Heather King shared that unforeseen transportation expenses have come up and are being addressed. Heather also stated that she and Jill were able to reallocate funding, resulting in a deposit into the school's savings account.

**b.** Academic Excellence Committee - Dick Durost shared that the committee will be meeting quarterly.

**c.** Governance Committee - Drew Landry shared that the edits in the committee names reflect the purposes of those committees. First reading took place. Second reading will take place after committees have the opportunity to review.

**d.** Fundraising, Development/Marketing Committee - Linda Warner stated that the school is required by its bylaws to have a development committee. Enrollment is at 225 which is 12 students higher than at this time in 2021. Linda shared that the committee discussed the Con Fullum concert and the goal of having 300 guests. Tim Rector suggested advertising on Maine Public Radio. There will be 8.5 x 11 posters printed as well as a larger size to help publicize. Payment will be collected at the door. Sherry Gilbert volunteered to take promotional flyers to the towns represented by our student body. Discussion occurred surrounding verbiage on promotional materials.

#### **6. Additions/Adjustments by Chair/Directors**

Sherry Gilbert added g. First reading for committee updates.

#### **7. Old Business**

**a.** Updated Remote Policy

Heather King reviewed the law change, which allows meeting attendees to be remote, however it requires the school to provide a physical location for in-person attendees.

**Motion** by Tim Rector, seconded by Dick Durost to accept the update to the existing policy to reflect this change in law. Unanimous vote. Motion passed.

#### **8. New Business**

**a.** Charter Commission Meeting Update

Heather and Dick attended the August 9th meeting in person and Sherry attended via zoom. Sherry and Dick spoke at the meeting, addressing the primary motives for seeking a new campus location. Dick shared that representation at Charter Commission meetings is beneficial for the school. A Maine Policy Institute representative spoke regarding the option to allow for an increased number of charter schools in Maine. Heather King reminded the Charter Commission that MeAA's target enrollment number is 220. Tim Rector stated that the Central Maine

newspapers published school calendars and excluded MeAA.

b. New Board Member Characteristics

Sherry Gilbert reviewed the current application for potential new board members. Dick Durost said he approved of the application as it is.

c. Accept Maggie Allen's Resignation

**Motion** by Dick Durost, seconded by Janna Townsend to accept Maggie's resignation. Unanimous vote. Motion passed.

d. Updated Child-find Policy

Heather King discussed the special education audit, which was very positive, but brought attention to MeAA's child-find policy. Board members conducted a second reading of the policy.

**Motion** by Dick Durost, seconded by Tim Rector to accept the updated child-find policy. Unanimous vote. Motion passed.

e. Equipment Sale

Discussion took place around selling gaming desktop computers and other items.

**Motion** by Dick Durost, seconded by Janna Townsend to approve the Head of School to sell items up to a value of \$10,000 and keep the board informed of such actions. Unanimous vote. Motion passed.

f. Vote on possible building move

**Motion** by Janna Townsend, seconded by Tim Rector to relocate the school, contingent on approval of Charter Commission and the City of Augusta Planning Board. Unanimous vote. Motion passed.

## 9. Announcements & Upcoming Events / Meetings

a. Governance Meeting to be scheduled through email.

<https://networkmaine.zoom.us/j/83622141642?pwd=S0NwalN4Q112K0FiMGdMcXdWU3pvOT09>

b. Fundraising/Marketing to be scheduled through email.

<https://networkmaine.zoom.us/j/84724239552?pwd=dThZYnRiUXpodVISN2I0R0oxbDBMQT09>

c. Academic Excellence Tuesday, November 15, 2022 4:00 pm

<https://networkmaine.zoom.us/j/85720621395?pwd=RVliSFN0YlJVOGNMRjNycG9zaklndz09>

d. Finance September 28, 2022 4:00 pm

<https://networkmaine.zoom.us/j/88384678668?pwd=Q1FUZmdGd1FyZTRmbk91Ujl4ZUQ4QT09>

**8. Next Board Meeting** October 5, 2022

**9. Executive Session**

**Motion** by Dick Durost, seconded by Janna Townsend to enter executive session per Title 1, Chapter 13, Sub-chapter 1, Freedom of Access, 405, 6C: Discussion of use of real property, ad hoc committee 6:14 pm.  
Unanimous vote. Exit executive session 7:13 pm.

**10. Adjournment**

**Motion** by Tim Rector to adjourn. Meeting adjourned at 7:15 pm.