



August 4, 2021 Board Meeting Minutes

APPROVED September 1, 2021

Directors present: Janna Townsend, Sherry Gilbert, Maggie Allen (via Zoom), Dick Durost, Andrew Landry, Timothy Rector, Linda Warner

Directors absent: none

Staff: Heather King, Rachel Roberge

Public: Sam Shain, Fern Desjardins, Charter Commission Liaison, Wilson Hess, Chair, Charter Commission

Call to Order – Janna Townsend at 5:00pm

Adjustments to Agenda

- a. Executive Session -Title 1, 405, 6.C Discussion of real property
- b. Computer Use Policy - first reading

2. Public Comment - none

3. Executive Session: Title 1, 405, 6.A1: Right to Privacy

Motion to enter Executive Session

Motion	Drew
Second	Tim
Yes	6
No	0
abstain	0

Executive Session entered at 5:02 pm.

Motion to exit Executive Session

- a.

Motion	Tim
Second	Drew
Yes	6
No	0
abstain	0

No action taken.

4. Approval of July 7, 2021 Minutes

Motion	Sherry
Second	Drew
Yes	6
No	0
abstain	0

5. New Business:

- a. Selling old computers - Heather King reported that she'd like to sell approximately 50 of the school's old computers for \$50 each. She will retain approximately 150 to make sure we have enough to cover the school year.
- b. Board Elections - Drew Landry reported that the Governance Committee is presenting the following slate of officers for the 2021-2022 year:
 - President - Sherry Gilbert
 - Vice President - Dick Durost
 - Treasurer - Drew Landry
 - Secretary - Linda Warner

Motion by Drew to accept Sherry, Dick and Linda

Motion by Janna to accept Drew

Motion	Drew Janna
Second	Tim (both motions)

Yes	6
No	0
abstain	0

6. Old Business:

- a. Board Self Evaluation Continued - Janna reviewed the self-evaluation of the board. Next steps to set a date for a board retreat for strategic planning, create a strategic plan for the next 3-5 years. Dick suggested to make the strategic plan a point at each meeting; Maggie suggested putting board goals at the bottom of the agenda each month

7. Review/Approve Financial Reports and Finance Committee Updates: Tim reported that the bus company has increased our bill/invoice by \$100,000.00. Heather has a call into Poland to question the invoice. Finances otherwise are in good shape. Finance Committee minutes are in the board packet.

Dick asked to revisit the question about how much we are allowed as carry over as a Charter School. Heather will consult the attorney to answer this question.

Motion to pay the New Dimensions Credit Union loan in full

Motion	Dick
Second	Linda
Yes	6
No	0
abstain	0

8. Approval of policies/ plans:

- a. Update to Truancy Policy - First Reading

Heather reports this is an addition to the original policy approved by the board. In accordance with the attorneys, we will add verbiage about having truants referred to the RTI process, an intervention approach. MeAA will be a pilot of the Branching Mind program, an RTI process, for the Charter Commission this year.

- b. Computer Use Policy - first reading

This is also an addition to the approved policy but ads verbiage about network usage policy for students and staff when using the school network.

9. Committee Reports:

a. Academic Excellence Committee met 7/27/21 - minutes in board packet - Sherry reported discussions about the grant for after school lessons, we still need a strings teacher, adding a feeder program for our school, and revisited the idea of having our choir teacher lead a campaign to write a school song among other things.

b. Governance Committee met 7/19/21 - minutes in board packet - Drew reported that discussions were about the HR issue, the slate of officers to present, the truancy policy and lease communications with the landlord.

c. Fundraising, Development/Marketing Committee - did not meet

10. Report from Administration:

Head of School Report - included in the board packet. Check out the website because Jeri Pitcher has done an incredible job with the arts pathways. The CSP grant corrective action is from the previous administration. Change orders are being submitted and now is in good shape. Furniture is ordered for classrooms.

10. Announcements & Upcoming Events / Meetings:

8/21/21 Bicentennial Band featuring John Neal

8/24/21 Board Strategic Planning Retreat

9/1/21 Next Board Meeting

11. Next Board Meeting - September 1 , 2021 at 5:00 pm

12. Executive Session -Title 1, 405, 6.C Discussion of real property - motion to enter Executive Session

Motion	Linda
Second	Dick
Yes	6
No	0
abstain	0

Entered Executive Session 6:11pm

Motion	Drew
Second	Dick
Yes	6
No	0
abstain	0

Exited Executive Session 6:53pm
No Action taken.

13. Motion to Adjourn - Drew

Meeting was adjourned at 6:55pm

Respectfully submitted,

Linda Warner