



- Statement of Financial Position - Heather reported that in future this report will be emailed to Board Members 1 week prior to the scheduled Board Meeting with the Financial Committee minutes. The current trending is strong and Heather is monitoring the transportation costs. A new checking account has been opened at New Dimensions Credit Union.
- Julie Richard questioned the cost of the new accounting system. Heather Neal reported that Power School E-finance will enable the business office to bring payroll in house. However, this transition has been put on hold due to Heather's departure from Cornville Charter School. Deborah Emery stated that she and Travis Works, Executive Director at Cornville, have meet with Julie Pooler of the DOE.
- Budget to Actual reports - Heather Neal stated that she hopes to have more reports available next month.
- Julie Richard asked about the NON SEA grant. Deborah replied that the access to the funds was received on October 1, 2018. There was a brief discussion about additional grants for which applications have been submitted, which include:
  - Federal Grants - \$927,000 submitted with MeANS and Cornville for:
    - Nursing coverage and equipment
    - Master classes to be shared between the 3 schools
    - SAT Prep classes at Colby, including transportation
    - Mentoring and instructional coaching for staff
  - Fedis Grant - \$83,000 over 2.5 years for the Educational Service Center, based at MEAA, with a focus on grant and grant opportunities. The turnaround time for this grant is approximately 1 month
  - Lunder Grant - \$50,000 - More information is being forwarded to them as requested.
- Finance Committee recommends the approval of the September finances and the submitted section(s) of the policy manual
  - Julie Richard suggested that Section 104 be written to align with the employee handbook. Heather Neal will correct this.

MOTION to accept the financial report was made by Carl Steidel. 2nd - Sherry Gilbert. VOTE: 7-0

- Full time Financial Officer. Heather Neal requested that the title name be Business Manager.

MOTION to hire a Business Manager was made by Julie Richard. 2nd - Carl Steidel. VOTE: 7-0

MOTION to accept the policies presented excluding 101 and 104 was made by Julie Richard. 2nd - Sherry Gilbert. VOTE: 7-0

- Deborah Emery reported that, with Heather Neal coming on full time, James Jurak (JJ) would not be continuing on the Finance Committee. Carl Steidel suggested sending him a gift as a thank you for all his service. The entire Board agreed.

**5) Approval of policies/ plans:** None

**6) Committee Reports:**

a) Academic Excellence Committee - Sherry Gilbert, Chairman reporting

- No progress on school song
- Sherry reported meeting with John Wiggin regarding the Large Instrument Contract. John has also offered the wood shop for set work and an area in the bowl.
- There was a discussion regarding missing items between MEAA and SPCA/NEMC. Deborah will follow up on this. Deborah and Janna will work on identifying ownership.
- Deborah Emery and Heather King attended a NEWA training
- Sherry was pleased to report that additional staff attended the Academic Excellence Committee meeting. Staff attending were John Neal, Connor White and Rachel Whitney
- Heather King reported that MEAA has returned to traditional grading, but using the proficiency concept. Teachers found that students were underperforming and there issues with transcripts, homework, and class rank.
- John Neal reported to the Committee that 14 students were accepted at KV Music Festival, 3 at Jazz All States and that the results for All States were not available yet.

- Upcoming Recital is December 12th. This will then be taken “on the road” to Windsor School in December
  - Distance Learning Equipment - There will be a meeting between Deborah Emery, Heather King and John Wiggin to discuss a pilot program to use this equipment
  - The Waterville Paper had a nice write up about MEAA students attended a class at the Waterville Opera House
  - Mike Thorne asked if there was any feedback from students who had already graduated. It was suggested to reach out to graduates and get their feedback on their time at SPAA/MEAA.
  - Heather King mentioned that educational videos, which were written and performed by students, were posted to the MEAA Facebook page. These videos will be used all over the state to open discussions on a variety of issues.
- b) Governance Committee - Julie Richard, Chairman
- Organizational Chart - Tabled
- c) Fundraising, Development/Marketing
- Oshima Brothers concert was wonderful. It made \$1985.
  - Upcoming Fundraiser at Margarita’s in Augusta on December 12th. 20% of sales will be donated to MEAA with the presentation of a voucher to the server.

**7) Head of School Report-** written reports are included with agenda

**8) Principal’s Report:-** written reports are included with agenda

**9) Old Business- (20 min)**

Lease including large instrument agreement

- Janna Townsend stated that she was days away from a final lease. She will distribute it as soon as she receives it and prior to signing.

R.F.P. - has been distributed

- Carl Steidel stated that all proposal should be submitted as a professional proposal. All proposals are due the end of December. There was a brief discussion about the possibility of 2 campuses.
  - SPCA - John Wiggin has plans for a new art building.
  - Steven’s Commons - has not replied
  - Waterville -has asked a few questions to be able to present this to Colby and Alford
- Carl Steidel suggested a “Mini Retreat” to review and brainstorm. Deborah Emery mentioned discussing a Middle School and Julie Richard the Strategic Plan.
  - MINI RETREAT DATE -- January 4, 2019 - 9 am - 1 pm  
(Snow Date: January 11)

**10) New Business-**

Establish committee members and meeting schedule - to be sent via email

Deborah Emery stated that she had included her goals in the Board Member package.

**11) Announcements-**

Raja Rahman piano concert	November 13th	6:30-8:30	\$10
Margarita’s, Augusta	December 12th	All day	

**12) Next Board Meeting -** December 5, 2018

**13) Adjourn-** MOTION to adjourn made by Sherry Gilbert. 2nd - Jeff Desrosiers VOTE 7-0