



Board of Directors Meeting Agenda
July 7, 2021 at 5:00 PM

APPROVED August 4, 2021

Directors present: Janna Townsend, Sherry Gilbert (via Zoom), Timothy Rector, Andrew Landry, Dick Durost, Linda Warner, Maggie Allen (via Zoom)

Directors absent: none

Staff: Rachel Roberge, Heather King

Public: Sam Shain

Call to Order at 5:01pm by Janna Townsend

1. Adjustments to Agenda:

- a. Board and Administrative decision parameters (4e)
- b. Title 1, 405, 6.A1: Right to Privacy (13 Exec Session)
- c. Title 1, 405, 6.A1: Right to Privacy (13 Exec Session)
- d. Title 1, 405, 6.C: condition/acquisition/use of real property (13 Exec Session)

2. Public Comment Sam Shain expressed how disappointed he was that he was not asked back as a teacher for next year. Janna Townsend and other board members shared the MeAA protocol which begins with a meeting with Human Resources.

3. Approval of Minutes:

- a. June 2 , 2021 Minutes*

Motion to approve the minutes as submitted:

motion	Tim
second	Drew
yes	6
no	0
abstain	0

4. New Business:

- a. Board self evaluation - the Board self-evaluation was emailed to all board

members. Results have been summarized but the results seem to be “off” in the numbers of members participating. Janna will review and re-send the summary.

- b. Strategic planning - the next board will need to decide on a 3-5 year strategic plan for the school. Janna reported that she will be stepping down as president of the board at the August meeting.
- c. Organizational Chart - in the board packet - has been changed to reflect the addition of the Arts Faculty Chair position.

5. Old Business: none

6. Review/Approve Financial Reports and Finance Committee Updates:

Finance Committee - minutes from the 6/23/2021 meeting are in the board packet. Tim reported that MeAA is in good financial standing. It's suggested that the remaining New Dimensions loan should be paid in full. It is suggested that the attorneys be consulted to find the percentage of savings that are allowed by a Charter School.

Motion to file the financial reports:

motion	Drew
second	Dick
yes	6
no	0
abstain	0

7. Approval of policies/ plans: all job descriptions in board packet

a. Adjunct job description

Motion to accept the job description:

motion	Sherry
second	Drew
yes	5
no	0
abstain	1*

b.Arts chair job description
Motion to accept the job description

motion	Sherry
second	Drew
yes	5
no	0
abstain	1*

c. Nurse job description
Motion to accept the job description

motion	Sherry
second	Drew
yes	5
no	0
abstain	1*

(* Maggie abstained because she didn't receive the email containing the job descriptions so wasn't able to read them. She didn't want to hold up the meeting.)

8. Committee Reports:

a. Academic Excellence Committee - minutes in the board packet - Sherry reported that the AEC met on June 22. Discussions included strings teacher, strategic planning, etc.

b. Governance Committee - minutes in the board packet - Drew reported that the meeting of June 21 included discussions about the Arts Faculty Chair position, the update of the Organization Chart and Employment at Will vs contracts. Committee advises a conversation with the attorney to see what other charter schools do prior to more action.

c. Fundraising, Development/Marketing Committee - minutes in the board packet - Linda reported about the June 28th meeting. "Flocking" program was discussed and signs have been ordered. Heather said the signs are delivered.

9. Report from Administration: Rachel submitted the Assistant Head of School report in the packet.

10. Announcements & Upcoming Events / Meetings: none

11. Next Board Meeting - August, 2021 at 5:00 pm

12. Executive Session:

a. Title 1, 405, 6.A1: Right to Privacy

Motion to enter Executive Session at 5:55 pm

motion	Drew
second	Dick
yes	6
no	0
abstain	0

Motion to exit Executive Session at 6:54pm

motion	Drew
second	Dick
yes	6
no	0
abstain	0

No action was taken

b. Title 1, 405, 6.A1: Right to Privacy

Motion to enter Executive Session at 6:55 pm

motion	Drew
second	Tim
yes	6
no	0
abstain	0

Motion to exit Executive Session at 7:11pm

motion	Dick
second	Drew
yes	6
no	0
abstain	0

No action was taken.

- c. Title 1, 405, 6.C: condition/acquisition/use of real property

Motion to enter Executive Session at 7:12 pm

motion	Dick
second	Drew
yes	6
no	0
abstain	0

Motion to exit Executive Session at 7:34 pm

motion	Dick
second	Drew
yes	6

no	0
abstain	0

No action was taken.

d. Title 1, 405, 6.A1: Right to Privacy
Motion to enter Executive Session at 7:35 pm

motion	Dick
second	Drew
yes	6
no	0
abstain	0

Motion to exit Executive Session at 7:39 pm

motion	Dick
second	Drew
yes	6
no	0
abstain	0

No action was taken.

13.Motion to Adjourn was made by Linda

Meeting was adjourned at 7:40 pm

Respectfully submitted,

Linda Warner, Secretary

