

Directors present: Sherry Gilbert, Tim Rector, Jeff Desrosiers, Linda Warner, Carl Steidel, Drew Landry and (via video conference) Janna Townsend

Directors absent: None

Staff: Heather King, Principal/Executive Director; Diane Manter, Office Manager; Rachel Roberge, Assistant Principal; Tina Spencer, Special Education

Public: Lauren Jorgensen, Student Representative

Call to Order – ~~Janna Townsend~~ Sherry Gilbert

1) Adjustments to Agenda:

- a) Move item 9a (2020-2021 Transportation) to section 4
- b) Under New Business add removing D. Emery and M. Hurley from banking and add H. King.
- c) Under section 8 add Charter Commission review

2) Public Comment: NONE

3) Approval of Minutes : February Minutes

MOTION to approve February minutes was made by Linda Warner. 2nd by Tim Rector.
VOTE: 7-0

4) Review/Approve Financial Reports and Finance Committee Updates

- a) Jeff Desrosiers presented the reports in Heather Neal's absence. Jeff Desrosiers reported that that at the March 5th Committee meeting the FY20-21 draft budget stated at a negative \$100K and ended at a negative \$38K. Projections were made with a student body of 205 and 210; and rent at a rate of \$1250 or \$1200 per student. There was a discussion about the effect the new vaccination law may have on exchange students next year. The next Finance Committee meeting will be on March 26 at 3:30 pm
MOTION to approve finances as presented was made by Jeff Desrosiers. 2nd by Carl Steidel. VOTE: 7-0
- b) 2020-2021 Transportation - Heather King reported that Maine Academy of Natural Sciences will not be sharing transportation after the end of this school year. Heather and Diane will obtain estimates on continuing to contract transportation with Poland Bus and on the purchase, maintenance, insurance and staffing of vehicles.

5) Approval of policies/ plans:

- a) Emergency Plan - Heather King reported that the State Police had reviewed the plan and are in favor of it. Heather stated that section on "pandemic" will be added.
MOTION to adopt the Emergency Plan was made by Carl Steidel. 2nd by Drew Landry.
VOTE: 7-0
- b) Certification Policy
MOTION to adopt the Certification Policy was made by Drew Landry. 2nd by Jeff Desrosiers. VOTE: 7-0

6) Committee Reports:

- a) Academic Excellence Committee- Sherry Gilbert reported that the Committee had met and discussed Job Descriptions, Stipends and Exit forms. Sherry shared with the Board the programs from the Jazz Festival and Student Showcase, and praised both.
- b) Governance Committee - NONE Drew Landry noted that the Governance Committee has been collaborating with the Academic Committee on reviewing jobs. Janna Townsend reported that Heather Neal has been put on administrative leave from her H/R role. The next Governance Committee meeting will be Tuesday, March 17th
- c) Fundraising, Development/Marketing - No meeting, however, Diane Manter reported that informational cards were included in a mailing by the Mid Maine Chamber of Commerce and in their online newsletter.

7) Principal's Report: See attached

8) Old Business-

- a) Charter Commission Review - Heather King reported that work on this has been put on hold until after the Grant review is completed.
- b) SEA Grants - Heather King reported that she had been through 2 days of interviews
- c) Narcaan - Rachel Roberge will look into this and report back to the Board

9) New Business-

- a) Transportation (Moved to Section 4)
- b) Update on Graduation plans (if necessary)
- c) Assistant Principal - Sherry Gilbert introduced Rachel Roberge as the Assistant Principal
- d) MOTION** to remove Deborah Emery and Melissa Hurley from all access to all accounts at banks and credit unions and to authorize full and complete access to all accounts to Heather King was made by Jeff Desrosiers. 2nd by Drew Landry VOTE: 7-0
- e) Coronavirus - Heather King reported that a notice had been sent out and that she will be talking with the staff on Friday. She will continue to evaluate the situation.
- f) Enter Executive Session for discussion and to protect an employee's right to privacy per M.R.S.A. §405(6)(A)(1).
MOTION to enter executive session was made by Sherry Gilbert at 5:54 pm. 2nd by Jeff Desrosiers VOTE: 7-0 The Board exited executive session at 7:06 pm

10) Announcements & Upcoming Events / Meetings

- a) March 12 - History trip
- b) March 17 - PSAT
- c) March 18 - Wellness Committee 2:45 pm
- d) March 19 - Open House for potential Students 5:30 pm
- e) March 19 - Dance Show 6 pm
- f) March 23 - Fundraising Committee meeting 4 pm
- g) March 26 - We will be hosting Exchange Concert
- h) March 27 - Exchange Concert in Isleboro
- i) March 30 - MEA Test
- j) March 31 - Guest speaker - Charles Rotmil (Holocaust Survivor)
- k) April 1 - Parent/Teacher Conferences 3-6 pm

12) Next Board Meeting - April 1, 2020 5:00 pm

13) Adjourn-