



Heather King, Head of School

Rachel Merrill, Principal

***Mission "Providing a rigorous college preparatory curriculum and well-rounded arts education to enrich the lives of our students."***

***Vision "Nurturing the next generation of leaders to become invaluable citizens at the heart of Maine's cultural, economic and social well-being."***

**BOARD OF DIRECTORS MEETING**

**December 4, 2023 - 5:00 PM**

**Approved January 2, 2024**

**AGENDA**

Google Meets: <https://meet.google.com/vtf-ubnq-yxg?hs=122&authuser=0>

**Directors present: Sherry Gilbert, Timothy Rector, Linda Warner, Andrew Carlton, Janna Townsend, Heather King**

**Directors absent: Andrew Landry**

**Staff: Cory King, Jill Alves, Rachel Merrill, Hannah Berry**

**Public: Kirk Duke, Lanelle Duke, Mitchell Clyde Thomas, Shana Page, David Roussell,**

**1. Call to Order / Declaration of a Quorum** Sherry Gilbert declared a quorum and called the meeting to order at 5:00pm.

## **2. Approval of Minutes 11/6/23 and 11/22/23**

**Motion** by Tim Rector, seconded by Linda Warner, to approve the November 6, 2023 BOD meeting minutes. Unanimous.

**Motion** by Linda Warner, seconded by Andrew Carlton, to approve the November 22, 2023 BOD meeting minutes. Unanimous.

**3. Public Comment** Shana Page has been in contact with Michelle Giroux-Pare and Liza Conry regarding their goal of establishing a parent group that will hopefully last for years to come.

**4. Administrative Report** Andrew Carlton shared that he appreciates reviewing the administrative reports.

## **5. Committee Reports**

- a. Tim Rector, Chair, Finance Committee, reported on work being done by the committee.
- b. Janna Townsend, Chair, Academic Excellence Committee, reported that the committee did not meet.
- c. Drew Landry, Chair, Governance Committee, reported that the committee did not meet.
- d. Linda Warner, Chair, Development Committee, reported on work being done by the committee.

**6. Additions/Adjustments by Chair/Directors** - Sherry Gilbert would like to add a request from Lana Ewing to New Business.

## **7. Old Business -**

- a. Update on fire hydrant responsibility - Cory King shared that there was a second courtesy inspection where a leak was discovered. The gentleman from the City of Augusta informed Cory that the city will take care of future issues with the hydrant.

## **8. New Business**

- a. Charter Commission meeting update - Linda Warner, Heather King, and Sherry Gilbert attended the commission meeting. Lana Ewing updated regarding the application process for a tenth charter school. Norm Higgins wants to pursue charter schools in northern Maine. MEANS shared a presentation with the commission. Total enrollment for charter schools in

Maine last year was 1845.

b. HIBAA-R: REFERRAL/PRE-REFERRAL/Administrative Procedures - Heather King shared that the policy has been updated.

**Motion** by Linda Warner, seconded by Janna Townsend, to amend policy HIBAA-R. Unanimous.

c. Hannah Berry dance news - Hanna Berry shared that Matthew Cumbie from Colby College has invited MeAA dancers to collaborate on a piece titled *Of This Place*. MeAA students will be dancing alongside Colby dance students and will receive instruction directly from Matthew Cumbie. Performances will be on February 9 at 7:30pm and February 10 at 2:00pm and 7:30pm.

d. Erica Roussel appeal for early graduation

**Motion** by Andrew Carlton, seconded by Linda Warner, to approve early graduation request as appealed. Unanimous.

e. Discuss Charter Commission request of .1% increase - Commission will review the fee in March. Proposed increase from 2.35% to 2.45%. MeAA currently pays \$62,120 per year paid to the Charter Commission at the 2.35% rate.

f. Requests for donations - Sherry Gilbert recommended that everyone visit the auditorium at Central Church, which seats 350 people. Ms. Gilbert went to Aubuchon Hardware and Lowe's to request \$500 gift cards for the MeAA facility. Ms. Gilbert also went to O'Connor Chevrolet, Buick, GMC and requested a donation for renovations at the school. Sherry visited Michael's and called their headquarters to request a donation as well. Heather King shared that Diane Manter donated \$2500 to the school.

g. Accept new Board member - Mitchell Thomas

**Motion** by Janna Townsend, seconded by Linda Warner, to welcome Mitchell Thomas to MeAA's Board of Directors. Unanimous.

h. Lana Ewing asked if MeAA Board members would preview the new epicenter portal to see if it's more user friendly. Ms. Ewing said she was impressed with the comments brought forward by MeAA's Board and is interested in receiving feedback regarding the new epicenter program.

## **9. Announcements & Upcoming Events / Meetings**

a. Governance Meeting: TBA, 5:00 pm

b. Development Committee: TBD, 2024, 4:00 pm

c. Academic Excellence: December 12, 2023 4:00 pm

d. Finance Committee: December 27 , 5:00 pm

e. Charter Commission professional development: December 11, 2023 3:00 - 5:00pm

f. Maine Alliance of Public Charter Schools: TBA

**11. Next Board Meeting:** Tuesday, January 2, 2024 - 5:00 pm

## **12. Adjournment**

**Motion** by Timothy Rector to adjourn the meeting. Meeting adjourned at 6:32pm.